



GENERAL LOGISTICS GUIDELINES FOR SUPPLIERS

Issued: 01 March 2026 (replaces edition dated 01 November 2020)

Domel considers suppliers as partners and enables them to contribute to the development of efficient supply policies that are reliable and capable of meeting production and customer requirements.

These General Logistics Guidelines represent the overall framework of Domel's expectations towards suppliers. They become binding only to the extent that they are explicitly included in individual contracts, logistics agreements, or Packaging Data Sheets (PDS). In the event of any discrepancy, the contractual provisions shall prevail.

The document includes recommendations and requirements for the following areas:

1. Transport organisation and shipment insurance
2. Supply capability
3. Ordering methods
4. Supply adjustability
5. Lead time
6. Safety stock
7. Order quantities
8. Packaging
9. Labelling
10. Returnable packaging
11. Data on documents
12. Glossary of terms

Annexes:

1. Examples of correct labelling and packaging
2. Explanation of ABC classification of supplied materials

1. Transport Organisation and Shipment Insurance

Recommended Incoterms based on the current version of Incoterms®, which serve as the basis for organising transport (Table A):

Preferred Incoterms	Alternative Incoterm
<p>For land deliveries = DAP (Delivered at Place)</p> <ul style="list-style-type: none"> • The supplier bears all costs and risks associated with transporting the goods to the agreed destination. • The goods are considered delivered when they are made available at the agreed location and are ready for unloading. • Responsibilities for export and import are equivalent to those under the DAT (Delivered at Terminal) clause. • Risk transfers from the supplier to Domel when the goods are ready for unloading at the agreed destination. <p>For overseas deliveries = FOB (Free On Board)</p> <ul style="list-style-type: none"> • The supplier assumes all costs and risks until the goods are loaded on board the vessel. • The supplier is also responsible for export customs clearance. • Domel assumes all obligations once the goods are on board. • Risk transfers from the supplier to Domel when the goods are loaded onto the vessel. 	<p>By agreement: FCA (Free Carrier)</p> <ul style="list-style-type: none"> • The supplier must deliver the goods to the carrier or another party nominated by Domel, either at the supplier’s premises or at another agreed location. • The contracting parties must precisely define the point at the agreed place of delivery where the risk transfers to Domel.

Table A

The supplier must ensure transport conditions that prevent damage to packaging units and any alteration to the shape or properties of the materials contained within them up to delivery to Domel, including:

- ensuring dry conditions;
- protection against humidity;
- protection against vibrations;
- protection against temperature fluctuations;
- appropriate storage and handling of packages.

2. Supply Capability

Domel annually updates and classifies planned material requirements for the following year using ABC analysis and defines the required supply capability for each material position (**frequency and variability**) based on the supplier’s distance from Domel production sites (supply location).

Suppliers are expected to ensure supply capability in accordance with the following rules (Table B):

ABC classification and supplier distance	Supplier Delivery Requirements
<ul style="list-style-type: none"> • ABC category of material position: A, B • Supplier distance: < 50 road km 	The supplier must be capable of supplying: <ul style="list-style-type: none"> • the supply location every working day • variable quantities, if required
<ul style="list-style-type: none"> • ABC category of material position: A, B • Supplier distance: > 50 road km 	The supplier must be capable of supplying: <ul style="list-style-type: none"> • the supply location at least once per week • variable quantities, if required.
<ul style="list-style-type: none"> • ABC category of material position: C 	The supplier must be capable of supplying: <ul style="list-style-type: none"> • the supply location at least once per month • the delivery day within the month may vary and is defined for each individual delivery • variable quantities, if required
<ul style="list-style-type: none"> • Critical material positions This category includes overseas materials and other material positions defined in the contract that are difficult to plan and supply for various reasons. 	The supplier must be capable of supplying: <ul style="list-style-type: none"> • the supply location at a frequency and variability in accordance with the contract or as agreed on a case-by-case basis

Table B

Domel expects the supplier to be capable of supplying multiple Domel supply locations with the same material position, if required by the contract.

3. Ordering System

The supplier shall ensure the capability to process Domel’s material orders using at least one of the following methods (Table C):

System	Order Handling and Planning Rules
Scheduling Agreement	<p>The supplier receives from Domel an updated file once per week via:</p> <ul style="list-style-type: none"> • EDI connection • Akademia supplier portal • e-mail to an agreed address <p>The requirements in the file are structured by time units that increase with the planning horizon (days, weeks, months). The length of the planning horizon and the fixed period for material requirements are defined contractually and depend on the supplier’s lead time and the variability of Domel’s customer demand.</p>
Frame Order with Call-offs	<p>The supplier receives from Domel a frame purchase order with call-offs for a maximum period of 12 months via:</p> <ul style="list-style-type: none"> • EDI connection • Akademia supplier portal • e-mail to an agreed address <p>Fixed periods for call-offs and the conditions for changing forecast quantities are defined contractually.</p>
Purchase Order	<p>The supplier receives a purchase order from Domel via:</p> <ul style="list-style-type: none"> • e-mail to an agreed address • Akademia supplier portal • EDI connection <p>The purchase order is fulfilled with a one-time delivery.</p>

Table C

Domel expects suppliers to provide equivalent conditions to those required by Domel’s customers, ensuring the transfer of equivalent business conditions throughout the supply chain (Tables D and E).

4. Supply Adjustability

Domel operates in supply chains with varying levels of demand predictability and reliability of customer offtake. Therefore, Domel expects that customer-related risks are shared between Domel and its suppliers. Suppliers are expected to meet the following flexibility requirements (Table D):

Domel Demand Profiles	Supplier Requirements
<p>Stable Demand Programmes (Annual Contracts)</p> <p>Features:</p> <ul style="list-style-type: none"> • stable monthly customer demand • short customer lead times • Domel makes efforts to ensure a rolling 4-week fixed sales plan and accurate multi-month forecasts 	<ul style="list-style-type: none"> • 100% delivery reliability (time, quantity, location, logistics readiness, quality) • expected lead time < 30 calendar days • supplier maintains a minimum of 20% safety stock of the material position to cover fluctuations in Domel's customer demand
<p>Production programmes with customers based on occasional business or projects</p> <p>Features:</p> <ul style="list-style-type: none"> • unpredictable customer demand • frequent changes in the sales plan • Domel includes supplier capability as part of project feasibility 	<ul style="list-style-type: none"> • ability to execute urgent deliveries with frequent changes in orders (time and quantity adjustments) • safety stock levels are agreed jointly between Domel and the supplier

Table D

5. Delivery time

Domel operates within supply chains characterized by varying levels of responsiveness to customer requirements. We expect our suppliers to demonstrate the capability to respond in a timely and flexible manner to changing demand. (Table E):

Characteristics of Domel's Sales and Production Programme	Supplier Requirements
<p>Category A material item suppliers – Supply chains with customers governed by annual contracts</p>	<p>For the supply of final assembly lines:</p> <ul style="list-style-type: none"> • Lead time < 3 weeks, • Domel guarantees the supplier firm orders or call-offs without changes for a period of 3 weeks. <p>For the supply of rotor and stator set production:</p> <ul style="list-style-type: none"> • Lead time < 2 weeks, • Domel guarantees the supplier firm orders or call-offs without changes for a period of 2 weeks. <p>For the supply of shaft production (and similar):</p> <ul style="list-style-type: none"> • Lead time ≤ 1 week, • Domel guarantees the supplier firm orders or call-offs without changes for a period of 1 week.
<p>All other material item suppliers</p>	<ul style="list-style-type: none"> • Regarding lead time, we seek a mutually agreed solution that distributes the risk and inventory costs proportionally between Domel and the supplier. • When determining the lead time, we consider the required delivery frequency as set out in these guidelines, as well as the supplier's geographical location.

Table E

Domel must adapt to customer-driven changes and expects its suppliers to provide feedback in response to extraordinary adjustments to procurement activities: response time to a telephone or e-mail enquiry must not exceed two business days (applicable to extraordinary adjustments to procurement activities).

6. Safety Stock

Domel expects suppliers delivering for project-based orders and/or materials with long lead times to minimise supply risks as follows (Table F, priority order applies):

Possibility	Requirements
Supplier establishes consignment stock at Domel warehouse	<ul style="list-style-type: none"> • stock level agreed in advance • inventory costs are borne by the supplier • Domel provides storage free of charge • If the supplier is willing to implement a Vendor Managed Inventory (VMI) model, this may be contractually agreed.
Supplier and Domel establish shared safety stock	<ul style="list-style-type: none"> • both parties maintain 50% of the required safety stock based on the target service level defined by Domel • if safety stock is used, it is replenished via urgent transport (e.g. air freight), with costs shared proportionally between supplier and Domel • if safety stock usage is caused by supplier unreliability, the supplier bears all urgent transport costs
Supplier ensures nearby storage of components/material	<ul style="list-style-type: none"> • warehouse located within < 500 road km from Domel production site • agreed stock level maintained to support Domel production

Table F

If returnable packaging owned by Domel is used, the supplier may fill the packaging only within agreed quantities.

If the supplier establishes excess inventory for its own reasons, it must:

- use its own packaging;
- ensure repacking into Domel packaging at its own cost.

7. Order Quantities

Domel expects delivery of order quantities in accordance with the following guidelines (Table H):

ABC classification	Requirements
A material positions	<p>Order quantity shall correspond to Domel's requirements within the planning horizon.</p> <ul style="list-style-type: none"> • A materials may exceptionally be rounded to the minimum packaging unit (PU) size • PU must be small in quantity and hierarchically structured (e.g. multiple PUs on a EUR pallet) to minimise work-in-progress inventory during production issue • The supplier must not consolidate deliveries on its own initiative, e.g. orders of the same material with different delivery dates must not be combined into larger delivery quantities
B material positions	<ul style="list-style-type: none"> • Order quantity must not exceed requirements greater than one week • The supplier must not consolidate deliveries on its own initiative
C material positions	<ul style="list-style-type: none"> • Delivered PU must not exceed the average monthly consumption • The supplier must not consolidate deliveries on its own initiative
Critical materials	<ul style="list-style-type: none"> • Packaging and order quantities shall be agreed contractually in a way that is optimal for both parties.

Table H

8. Packaging and Packing

Table 1 clarifies the division of responsibilities between Domel and the supplier.

Responsibility matrix	Domel	Supplier
1. Definition of packaging	A	O
2. Validation of packaging	O	S
3. Determination of ownership of returnable packaging	P	P
4. Provision of replacement and non-returnable packaging	A	O
5. Removal of old labels and markings		O
6. Labelling	A	O
7. Replacement of missing packaging	P	P
8. Cleaning of packaging		O
9. Periodic inventory of packaging	O	S

Legend: O – responsible S – participates/cooperate P – to be agreed A – approves

Table I

Accepted packaging types (Table J):

Option	Requirements
Non-returnable packaging	<ul style="list-style-type: none"> mandatory for overseas deliveries or small quantities packaging standard agreed between supplier and Domel
Returnable packaging	<ul style="list-style-type: none"> packaging management processes agreed with supplier based on responsibility matrix
Dedicated packaging	<ul style="list-style-type: none"> supplier-specific packaging due to material characteristics proposed by supplier, approved by Domel

Table J

Permitted dimensions and weights

External dimensions of packaging units must comply with (length × width):

- 300 × 200
- 400 × 300
- 600 × 400
- 600 × 800
- 800 × 1200

Maximum total height of load unit (including pallet): 980 mm

Maximum height of smallest packaging unit: 240 mm

Maximum permitted weight

- Packaging unit: max **15 kg**
- Load unit: shall not exceed **500 kg**

Exceptional dimensions or weights are only allowed with prior approval from Domel.

Packaging materials

The supplier must ensure the use of sustainable packaging material:

- recyclable (by 2030 fully compliant with recycled content requirements)
- compliant with PPWR requirements regarding recyclability and design
- made of a single material (mono-material)
- free of PVC, EPS, PVDC, multi-layer laminates and carbon-black plastics

Allowed materials:

- wooden pallets, particle board, plywood
- must comply with ISPM15 (heat treatment for pest control)

Other materials are allowed only if compliant or pre-approved by Domel.

Restrictions and recommendations

The supplier must ensure:

- no hazardous substances (REACH, SVHC, PFAS compliance)
- minimised use of stretch films and tapes
- avoidance of printed packaging unless required
- avoidance of non-recyclable packaging
- minimisation of empty space and fillers
- no loose or hanging labels or tapes
- no overlapping of labels

Reduce, Reuse, Recycle principles:

- reduce material diversity
- reduce packaging weight
- use recycled materials where possible
- reuse packaging where feasible
- ensure easy separation of materials at end of life
- avoid glued or composite packaging structures

Efficiency requirements

- packaging must be stackable
- maximise packing density
- minimise empty space

*The supplier must ensure that packaging is labelled in accordance with the regulation (mandatory from 12 August 2028 onwards):

- The material identification code of the packaging (e.g. PP5, PET1, PAP22),
- A harmonised label and/or QR code,
- A clear, permanent and legible marking,
- For reusable packaging: the "Reusable" label and a QR code enabling tracking and calculation of the number of cycles (mandatory from 12 February 2029).

* Data that the supplier must provide regarding packaging (anticipated requirements based on the PPWR and customer requirements):

- technical data sheet
- material type and weight
- recycled content
- recyclability declaration
- declaration of absence of restricted materials
- REACH and PFAS compliance

(Note: these requirements are not yet mandatory but early preparation is recommended.)

Packaging Data Sheet (PDS)

When establishing new business with suppliers, Domel requires that, prior to the first serial delivery, a **Packaging Data Sheet (PDS)** is signed for each material ID or group of materials:

- it may be created based on the supplier's template or Domel's template and must be signed by both Domel and the supplier

In both cases, it must include:

- packaging data
- dimensions
- weight of load units
- supplier's and Domel's material and packaging identification
- data on labelling (Labelling)
- corresponding images of such packaging

The supplier must, prior to any change of packaging, replacement of packaging or change of packaging material/structure, align this with Domel via the PDS.

Packaging Structure

The supplier must pack individual materials separately on load units.

Wherever possible, the supplier must also visibly separate individual batches of the same material.

The most appropriate method is to pack each batch on its own load unit.

Where this is not possible, batches must be visibly separated within a single transport unit. For example:

- the lower level of packaging units represents one batch and the upper level another batch, or
- the front side of the load unit represents one batch and the rear side another batch

Packaging of two or more batches within one packaging unit is not permitted.

Mixed load units containing more than one type of material or more than one material ID are permitted only upon prior agreement or approval by Domel and must be clearly and visibly marked as **mixed load units (Mixed pallet)**.

Packaging must enable easy separation of materials by individual materials or IDs.

Packaging of different materials within one packaging unit is not permitted.

Packaging of Materials with Special Requirements**A) Materials sensitive to corrosion, temperature or relative humidity:**

The supplier must ensure that:

- during transport and storage, they are protected from all external influences (e.g. high relative humidity or maritime transport)
- the corrosion protection method is agreed between both parties and documented within the quality standard or packaging instruction
- materials with defined limits of temperature or humidity include an indicator in the packaging, from which it is evident upon receipt at Domel that the limits were not exceeded during storage and transport

B) Materials sensitive to electrostatic discharge:

The supplier must ensure that:

- materials are protected against charging and rapid discharge in accordance with the risk classification
- packaging used meets ESD requirements according to standard **DIN EN 61340-5-1**
- all such packaging is marked with the ESD symbol

C) Materials requiring technical cleanliness:

The supplier must ensure:

- through production and packaging, compliance with the required level of technical cleanliness defined in the drawing or quality standard up to delivery to Domel
- through packaging method and materials, efficient unpacking or repacking at Domel with minimised risk of contamination

9. Labelling

The supplier must be capable of labelling packaging units (Table K):

Priority	Other options
<p>VDA 4992 MAT-Label label with QR code Complete label 78 × 45 mm – or small 50 × 20 mm:</p> <ul style="list-style-type: none"> the supplier prints it from its own system when EDI communication is established, or from the Domel supplier portal Akademika, if used <p>VDA 4902 or VDA 4994 Complete label 78 × 45 mm – or small 50 × 20 mm:</p> <ul style="list-style-type: none"> the supplier prints it from its own system when EDI communication is established, or from the Domel supplier portal Akademika, if used 	<p>Non-standard labelling</p> <ul style="list-style-type: none"> Labelling limited by packaging size. Labels must contain all relevant data such as: customer name Domel material number (material ID) customer material number batch expiry date (if applicable) packaging quantity ...

Table K

The supplier may apply labelling using the following methods (Table L, order indicates priority):

Option	Requirements
<p>Supplier provides labelling and EDI notifications</p>	<ul style="list-style-type: none"> Recommended for suppliers with a large number of deliveries. A communication matrix must be completed and signed in advance, where these data are defined. The supplier uses VDA 4992 MAT-Label, VDA 4902 or VDA 4994 labels.
<p>Domel provides labelling and notifications via Web EDI</p>	<ul style="list-style-type: none"> Recommended for small suppliers. The supplier uses VDA 4992 MAT-Label label.
<p>Supplier provides labelling, Domel creates the delivery notice</p>	<ul style="list-style-type: none"> The supplier uses VDA 4992 MAT-Label, VDA 4902 or VDA 4994 labels. Upon arrival of the shipment, Domel creates the notification manually.
<p>Non-standard labelling</p>	<ul style="list-style-type: none"> For development or catalogue deliveries. Upon delivery, Domel labels the shipment itself.

Table L

The supplier must ensure that the selected labelling method or label complies with the labelling instructions, is clear and fully legible, does not cover any other data on the packaging, and is protected against damage during transport and unpacking at the customer.

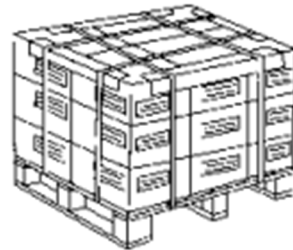
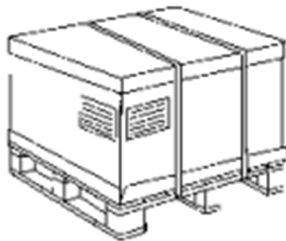
Labelling of non-returnable packaging:

- Attachment using string, wire, etc. is not permitted.
- The label must be firmly attached to each smallest packaging unit.

Labelling of returnable packaging:

- If the container is equipped with a label holder, the label must be inserted into this holder.
- The label must not be permanently attached to the smallest packaging unit.
- Attachment of self-adhesive labels using adhesive dots/points is permitted.
- The self-adhesive label and its attachment must be removable without leaving any adhesive residue or label remnants on the packaging.

Each smallest packaging unit must be labelled with the corresponding label. If the entire load unit is also the smallest packaging unit, it shall be labelled with one label. In the case of smaller packaging units, each packaging unit must be labelled with its own label. It is recommended (and mandatory when using the Domel Akademia supplier portal) that the total of smaller packaging units results in the labelling of the load unit with a label containing the total quantity, the so-called **pallet label**.



Detailed labelling instructions are defined in documents available at:

<https://www.domel.com/for-suppliers/suppliers-manual>

DOMEL Requirements for Goods Labelling MAT-Label

- DOMEL Requirements for Goods Labelling VDA 4902

For labelling goods requiring special handling in accordance with **DIN EN ISO 780**, international symbols must be used.

Upon delivery of dangerous goods, the carrier must, in accordance with the legislation governing the transport of dangerous goods and the European Agreement concerning the International Carriage of Dangerous Goods by Road (ADR), present the appropriate ADR documentation prior to unloading.

The expiry date of materials with a limited shelf life must be stated on one of the accompanying documents, preferably on the delivery note, and also on individual labels on the packaging.

10. Returnable Packaging

Returnable packaging owned by the supplier

If the returnable packaging is owned by the supplier:

- When completing the PDS, a technical data sheet and any maintenance and cleaning instructions must be attached.
- The supplier is responsible for ensuring sufficient quantities of returnable packaging to enable uninterrupted supply of materials to Domel.
- Domel will track the inventory of the supplier's returnable packaging at its production sites.
- In the event of accumulation of empty returnable packaging, Domel will inform the supplier, and the supplier is obliged to remove the empty packaging within 7 calendar days.

Returnable packaging owned by Domel

Unless otherwise agreed, the supplier must request the required quantity of returnable packaging from the responsible purchasing contact at Domel at least **two working days in advance**.

- The supplier will be issued and receive returnable packaging to cover purchase orders within the agreed scope, without Domel charging any usage fee.
- If the supplier orders and uses Domel's returnable packaging beyond the agreed stock level, Domel may charge a usage fee.
- This fee is calculated for the excess quantity based on inventory data held by the supplier and is set at 70% of the value of new packaging, charged monthly.
- Returnable packaging located in Domel's consignment warehouse is excluded from the usage fee.
- The supplier must not use Domel's returnable packaging for other purposes, such as supplying sub-suppliers and covering its own excess inventory.
- In accordance with its responsibility for quality, the supplier must pack its products exclusively in packaging that meets cleanliness requirements and Domel specifications.
- If additional cleaning of packaging is required after the supplier has received it from Domel, cost coverage by Domel is subject to prior mutual agreement.
- The supplier must provide evidence of any contamination or non-conformity caused by Domel.
- The supplier must:
 - check the quality of packaging upon receipt;
 - record any non-conformities on the delivery note;
 - immediately inform Domel in written.

Later claims regarding returnable packaging will not be accepted.

Any subsequently identified unsuitable or damaged packaging must be returned to Domel with the next regular shipment, accompanied by a separate delivery note and written notification.

- In special cases where the supplier has caused damage to returnable packaging that prevents further use, Domel reserves the right, subject to mutual agreement, to claim compensation from the supplier for the value of the damaged packaging.

Management of Returnable Packaging

In the case of using returnable packaging, the supplier and Domel must define and document the process of circulation or return of returnable packaging.

To control and management of returnable packaging, the supplier is obliged to:

- state on the delivery note the Domel IDs of individual returnable packaging components and their actual quantities, regardless of the ownership of the returnable packaging
- if exchange pallets are used, these must also be stated on the delivery note and marked as exchangeable; upon delivery of full load units (applies only to EPAL Euro pallets), Domel returns the same quantity of pallets to the supplier
- the status of Domel's packaging at the supplier will be provided to the supplier upon prior request for a statement; the supplier must perform an inventory count of returnable packaging once per year or upon prior request by Domel and report it to Domel.

In the event of discrepancies between the inventory count and the records maintained by Domel, the following applies:

- **Shortage of returnable packaging at the supplier**, compared to the recorded status of Domel → Domel manually adjusts the supplier's account and has the right to claim compensation for quantity differences, which shall be agreed with the supplier
- **Surplus of returnable packaging at the supplier**, compared to the recorded status of Domel → Domel manually adjusts the account or agrees with the supplier on the return of excess returnable packaging to Domel

Any complaints regarding the reported inventory status of returnable packaging must be submitted in writing to Domel (to the assigned purchasing contact) within **7 calendar days** after Domel sends the report on the status of returnable packaging at the supplier.

The complaint must include supporting evidence.

Otherwise, or after the expiry of the 7 calendar days, the reported inventory status shall be considered true and confirmed by the supplier.

In the event of termination of cooperation with the supplier or upon completion of a specific project, Domel requires the return of all returnable packaging that has not yet been returned to Domel.

In the case of supplier-owned returnable packaging, Domel will, in agreement with the supplier, return all returnable packaging remaining in Domel's factories.

11 Data on Documents

On transport documents, delivery notes and invoices, the supplier shall refer to Domel's material identification. This means:

- Domel material ID and material description;
- purchase order number.

The supplier's delivery note must, upon delivery of the material, include:

- supplier address and Domel delivery address;
- supplier's material identification and quantity of delivered material;
- Domel material ID and material description;
- Domel packaging ID;
- purchase order number;
- supplier's material batch;
- expiry dates of the material, if specified;
- special storage requirements of the material, if relevant (e.g. temperature conditions).

The supplier shall deliver the ordered material to the address specified in each order.

If the supplier receives two orders with different Domel receiving locations, the supplier is obliged to:

- issue two delivery notes, one for each order;
- deliver the material to the receiving location specified in each order.

Invoices must be sent in electronic form to: **racuni@domel.com**

The rule applies that each invoice must be sent in a separate e-mail.

Instructions for the transport of Domel materials are defined in the document **"Requirements for Carriers"**.

12 Glossary of Terms

ADR → European Agreement concerning the International Carriage of Dangerous Goods by Road

Akademika Supplier Portal → Domel's supplier portal through which certain information is exchanged, labels are printed, and shipment notifications are created, ...

EDI → electronic data interchange between companies

Packaging Unit → a packaging unit is the smallest individual unit of delivered material labelled with a label, usually individual boxes or containers

Material ID → a six-digit unique number for each material or packaging item created in Domel's system

Mixed Load Unit → a mixed load unit contains more than one material; therefore, if two or more different material IDs are stacked on a pallet, this constitutes a mixed load unit



Load Unit → a load unit represents the largest unit handled by the company, usually a pallet, which may contain multiple smaller packaging units

In the event of non-compliance with these guidelines, Domel reserves the right to reject deliveries, request corrective actions, or enforce contractual provisions.

Annex 1: Examples of Correct Labelling and Packaging

1. MAT-Label label with QR code

Comprehensive label (small, 70 × 48 mm, as sample)

	Part.No.: 123.456-78
	Quantity: 10000
	Index: AA
	Add.Info:
	Exp.-Date: 20090221 MS-Level: 5
	Date Code: 20080222
	1. Batch: 010508 6
	2. Batch: 010508 7
Part Name: 10KOhm 5%	
Supplier-ID: 1234567	Package-ID: S000000017786
Purchase: 5512345678	Shipping Note: 122584
Ord. Code A2C5318163202/02	
Man. Part No: ABCXYZ	
Supplier-Data: 40132241-02-PCL	
Suppl.: Supplier Sample & Co.	
Man. Loc.: GER-Hannove2	

Small label (80 × 25 mm, as sample)








	Part No.: A2C53254029	Exp.-Date: 20081019
	Man. Part Nr.: SL105103MAA-S	Quantity: 200
	Package-ID: 3SS123456789012	
	Supplier-ID: 815	

2. VDA 4902 label (shown in the image) or VDA 4994

Comprehensive label A5 (size 148 × 210 mm)

(1) VORWISPFÄHIGKEIT: DOMEL, D.O.O. DOMEL, D.O.O. OTHER		(2) HEADLINELE / LABELOPT / VERKLEBUNGSSCHLÜSSEL: 3100/01W/		(3) Liefermenge
(3) LEFERMENGENRANG (IN): 38 		(4) LEFERMENSCHRIFT (KURZNAME VERKLEBZENTR.): SMID D.O.O		
(8) BACHNR. KÜRZE: 182632 		(5) GEWICHT NETTO: 24	(6) GEWICHT BRUTTO: 56	(7) ANZAHL PACKSTÜCKE: 1
(9) FOLGEMENGE (Z): 8500 		(10) BEZEICHNUNG, LEFERFORM, LEISTUNG: LOT56789012 ECONAMID R5 B0		
(12) LEFERMENSCH. (V): 11319 		(11) BACHNR. LEFERANT: 462.1.424 LIST		
(13) DATUM: D191028		(14) ANDERZUSATZANGABEN / KONSTRUKTION: 104217		
(15) PACKSTÜCKNR. (Z): 31199 		(16) DRUCKBELEG (Z): SMID12456 		
WARENANHAENGER VDA 4902, VERSION 3				

Smaller label ¼ A4 KLT (size 99 × 210 mm)

(1) Warenempfangs-Kurzadresse DOMEL, D.O.O.	(2) Absatzstelle - Versandungschlüssel 01W - 3100	(3) Lieferanten-Nr. (N) 38 
(8) Sach-Nr. kurze (P) 182632 		
(6) Füllmenge (Q) 8500 	(10) Beschreibung, Leistung, Leistung LOT56789012 ECONAMID R5 B0	
(12) Lieferanten-Nr. (L) 11319 	(11) Sach-Nr. Lieferant (S) 462.1.424 LIST ROTORSK 	
(15) Packstück-Nr. (M) 31199 	(13) Datum D19.10.28	(14) Änderungsstand Konstruktion
		(16) Chargen-Nr. (C) SMID12456 

Small label ODETTE A6 (size 105 × 148 mm)

RECEIVER DOMEL, D.O.O. OTHER	DOORWAYS 01W	OTHER PARTS RE
DELIVERY NO. (N) 38 	SUPPLIER ADDRESS SMID D.O.O., SELCA	
PART NO. (P) 182632 	NET WT. (KG) 24	NO. OF BOXES 1
QUANTITY (Q) 8500 	DESCRIPTION LOT56789012 ECONAMID R5 B0	
SUPPLIER (L) 11319 	SUPPLIER PART NO. 462.1.424 LIST R. 	
PACKING (M) 31199 	DATE D19.10.28	BATCH NO. (C) SMID12456 

Annex 2: Explanation of ABC Classification of Supplied Parts

The current ABC classification of materials determines the importance of materials for Domel. The assigned category is valid for 6 months and will be updated at the end of June and December based on data of expected material consumption from the projection of the 6-month sales plan. Changes in material importance or ABC classification are communicated to the supplier as required.

Calculation of ABC category:

- for each material, the expected sales value is calculated over the next 6 months (quantity × “average price”);
- materials are ranked from the highest to the lowest expected value, and the total expected value of all materials is calculated;
- materials which, in descending order of value, represent 70% of the total value of all materials are classified as class A, the next 25% represent class B materials, and the remainder are classified as class C materials.